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## Lesson 9 – Miscellaneous Offices (Organization of the Church Part 4)

I. **Introduction:** While Pastors and Deacons are the only ordained officers of the church, it is common practice in most churches to have several other offices.

### II. The Trustees of the church.

A. In accordance with civil laws, the trustees are elected officers of the church and are the legal custodians of the church. Refer to:

**2022 Colorado Code - Title 7 - Corporations and Associations**

**Article 52 - Officials of Churches and Religious Societies**

§ 7-52-101. Execution of Articles of Incorporation

§ 7-52-102. Filing Articles - Corporate Existence

§ 7-52-103. Corporate Powers

§ 7-52-104. Succession to Property Upon Death, Resignation, or Removal of Person  
Incorporated as Corporation Sole

§ 7-52-105. Succession to Property on Death, Resignation, or Removal of Person Not  
Incorporated as Corporation Sole

§ 7-52-106. Applicability of Revised Nonprofit Corporation Act

**2022 Colorado Code - Title 15 - Probate, Trusts, and Fiduciaries**

**Article 5 - Colorado Uniform Trust Code. Part 7 - Office of Trustee**

- B. Trustees are to be the representatives of the church in all legal matters such as acquiring titles to and the sale of church property.
- C. In the event a mortgage or loan is to be secured, the trustees are the only agents of the church.
- D. In general, the duties of the trustees concern material things of the church. They have no authority except that given to them by the church.
- E. It is good procedure to require the same personal qualifications of the trustees as the deacons.

**III. The Church Clerk.**

- A. The clerk is elected to the office by the church.
- B. The clerk's duty is to maintain a full and accurate record of all church activities to wit:
  - 1. Maintains accurate records of church business meetings.
  - 2. Maintains current church membership rolls.
  - 3. Handles correspondence necessary in the exchange of church membership letters.

**IV. The Church Treasurer.**

- A. The treasurer of the church is an elected officer of the church whose honesty and trustworthiness are beyond question.
- B. Duties of the church treasurer
  - 1. The treasurer receives and deposits all church funds to the credit of the church account.
  - 2. The treasurer keeps an accurate account of all receipts and disbursements AND makes a regular report to the church.

**V. Offices of the Sunday School.**

- A. There are many offices in the Sunday School such as General Superintendent, Departmental Superintendents, secretaries, teachers, etc.
- B. All these offices are under the direct control of the church and have only those responsibilities assigned to them by the church.

**VI. No officer of the church can presume to have any authority the church did not give them. Additionally, officers have only ONE vote like anybody else.****Questions:**

1. What are the duties of the trustees?
2. What should be the personal qualifications of a trustee?
3. What are the duties of the church clerk?
4. What are the duties of the church treasurer?
5. Name and give the duties of the Sunday School officers?

**Discussion:** What do you consider the most important church officer besides the pastor and the deacon? Why?

**Assignment:**

- Memory Work: Ephesians 3:10
- Read:
  - Matthew 3:13-17
  - Mark 1:9-11
  - Luke 3:21-22
  - John 1:33-34

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## The Baptism of Jesus (Lesson 10 - The History of Baptism)

- **Matthew 3:13-17**

<sup>13</sup>Then cometh Jesus from Galilee to Jordan unto John, to be baptized of him. <sup>14</sup>But John forbad him, saying, I have need to be baptized of thee, and comest thou to me? <sup>15</sup>And Jesus answering said unto him, Suffer it to be so now: for thus it becometh us to fulfil all righteousness. Then he suffered him. <sup>16</sup>And Jesus, when he was baptized, went up straightway out of the water: and, lo, the heavens were opened unto him, and he saw the Spirit of God descending like a dove, and lighting upon him: <sup>17</sup>and lo a voice from heaven, saying, This is my beloved Son, in whom I am well pleased.

- **Mark 1:9-11**

<sup>9</sup>And it came to pass in those days, that Jesus came from Nazareth of Galilee, and was baptized of John in Jordan. <sup>10</sup>And straightway coming up out of the water, he saw the heavens opened, and the Spirit like a dove descending upon him: <sup>11</sup>and there came a voice from heaven, saying, Thou art my beloved Son, in whom I am well pleased.

- **Luke 3:21-22**

<sup>21</sup>Now when all the people were baptized, it came to pass, that Jesus also being baptized, and praying, the heaven was opened, <sup>22</sup>and the Holy Ghost descended in a bodily shape like a dove upon him, and a voice came from heaven, which said, Thou art my beloved Son; in thee I am well pleased.

- **John 1:33-34 (from verse 29)**

<sup>29</sup>The next day John seeth Jesus coming unto him, and saith, Behold the Lamb of God, which taketh away the sin of the world. <sup>30</sup>This is he of whom I said, After me cometh a man which is preferred before me: for he was before me. <sup>31</sup>And I knew him not: but that he should be made manifest to Israel, therefore am I come baptizing with water. <sup>32</sup>And John bare record, saying, I saw the Spirit descending from heaven like a dove, and it abode upon him. <sup>33</sup>And I knew him not: but he that sent me to baptize with water, the same said unto me, Upon whom thou shalt see the Spirit descending, and remaining on him, the same is he which baptizeth with the Holy Ghost. <sup>34</sup>And I saw, and bare record that this is the Son of God.